



Ancillary Board Meeting Minutes

Wednesday, March 28, 2018

4:00pm – Board Meeting Commenced

Attendees

Board Directors: Dave Dorothy (President), Ruth Johnston, Larry Fischer (Treasurer), Kevin Hahm (Vice-President)

Board Directors-Elect: Coco Carino Groth, Cliff Gilley

ROA Staff Members: Amy Atchison (Director), Kayte Beatie (Community Manager), Connie Harrington (Accounting Manager), Laura Falter (Communication Manager)

Legal Counsel: Terry Leahy

Procedural

Meeting called to order by Board President; quorum met.

Public Comment

No public attendees.

General

New Board Members, Cliff Gilley and Coco Carino Groth, were introduced. 438 votes received, quorum (370) met. Board Director terms will begin April 1, 2018. Coco will assume Seat 4 (two year term) and Cliff will assume Seat 5 (three year term).

The Board and staff recognized Dave Dorothy's many years of service for the community and Association.

Approval of Meeting Minutes

Minutes from the February 28, 2018 Board meeting unanimously approved as written.

Board Directives for Reserve Expenditures

The Board unanimously approved:

- MSTR -02-(2018) Repair of Isley sinkhole on 1/3/18
- MSTR -01-(2018) Replacement of office equipment

February 2018 Financials

Financials year to date were reviewed. Current delinquency report discussed.

Employee handbook (HR Manual)

The Director presented updated language in the ROA Employee Handbook which addresses new laws around employee rights to paid leave. Board had previously reviewed and unanimously approved via email. Approval recorded at this meeting.

The Board reviewed a proposal to combine vacation time-off with sick leave benefits, providing staff one lump time-off benefit labeled "Personal Time Off (PTO)". Board had previously reviewed and unanimously approved via email. Approval recorded at this meeting.

Legal Update

Legal counsel provided a summary of Association duty in regards to the New Construction Committee, and recommendations for a post-transition structure.

The Board and legal counsel discussed voting rights, Association oversight and assessment obligations of multi-family properties – Echo Ridge, Woodlands and the new development proposed for S20.

Legal Counsel brought forward points for consideration concerning Board governance post-transition. Board will elect officers at April 18th Board meeting. Board officer terms and responsibilities will be discussed at an upcoming meeting, or possibly during the Annual Board Retreat.

Around the Table

The Board and staff briefly discussed:

- 2017 report by certified arborist resulting from annual review of community open space.
- Board member and staff responsibility while using social media.

5:30pm – Regular Session Adjourned
Executive Session Commenced

5:45pm – Executive Session Adjourned