



2nd Quarter Board Meeting Minutes

Wednesday, May 8, 2019

4:10 pm – Board Meeting Commenced

Attendees

Board Directors: Cliff Gilley, Dorie Ross, Phill Moon, Rifat Siddiq, Larry Fischer
ROA Staff Members: Amy Atchison (Director), Laura Falter (Communication Manager), Kayte Beatie (Community Manager), Melinda Lee (Outreach Manager), Noreen Fassler (Office Manager)
NLS Team: Tom DiMeco, Joe Weintraub, Kayla Jorgensen, KC Harding, Carlos Varela

Procedural

- Meeting called to order by Board President Cliff Gilley; quorum met.

Public Comment

- None.

Approval of Meeting Minutes

- Minutes from the March 3, 2019 Board Meeting, were unanimously approved as written.

2019 Financials

- Board Directives for Reserve Expenditures were reviewed by Association Director and signed by Board Members.
 - MSTR – 02 – (2019) I-pads for Board. Component #781.
 - MSTR – 03 – (2019) removal of birch trees. Component #170.
- Financial Report as of April 30, 2019 briefed by Association Director.
 - Account delinquencies as of May 8, 2019 is 2%.
 - First quarter Document Processing reconciliation briefed by Community Manager. All accounts are balanced and in line with the General Ledger. Report viewed and acknowledged by Board.

NLS Contract Extension

- The current Association landscape contract with NLS, which commenced in 2016, expires on December 31, 2019. The NLS Landscape Team joined the Board meeting and opened a discussion with the Board about a five-year extension of the contract. NLS presented an overview of the history and long partnership the SR ROA and NLS have enjoyed, and included helpful information about their commitment to customer service, creativity and the financial benefits of an extended contract.

- After NLS left, the Board discussed and agreed to review a proposal from NLS regarding a potential contract extension. Association Director to schedule a proposal from NLS for Executive Session during the June 12, 2019 Board meeting.

Safety in Community

- Association Director briefed Board on her recent discussions about community safety with a concerned resident and Captain Almquist of the Snoqualmie Police. The Board discussed the Associations role regarding safety within the community.

Quarterly Staff Update

- Updates provided by the ROA Community, Communication, Office and Outreach Managers.

2019 Election and Board Candidate Nominations

- The current term for Seat 3, 4 and 6 will be ending December 31, 2019. Association Director asked if any of the outgoing members would like to run again. As of the meeting, one candidate from the community had come forward.
- Association members and current Board members whose term is expiring have until May 31st to declare their intent to run.

Around the Table

- The Board and staff briefly covered:
 - 2020 budget planning timeline.
 - The 9/18/19 Board Meeting will be focused on finalizing a 2020 Budget.
 - A meeting on 9/25/19 to be scheduled only if second meeting is needed to complete 2020 budget.
 - The goal is to have the Board approve a budget by 9/25/19.
 - Replacement of the ROA Server was discussed, and a proposal presented. Board President to follow up with IT Support Contractor before decision is made.

6:06 pm –Session Adjourned