



Ancillary Board Meeting Minutes

Wednesday, June 20, 2018

4:04 pm – Board Meeting Commenced

Attendees

Board Directors: Ruth Johnston, Larry Fischer, Kevin Hahm, Cliff Gilley, Coco Carino Groth

ROA Staff Members: Amy Atchison (Director), Laura Falter (Communication Manager), Connie Harrington (Accounting Manager)

Resident Attendees: Dorie Ross, Phillip Moon, Rifat Siddiq

Procedural

Meeting called to order by Ruth Johnston; quorum met.

Public Comment

Resident candidates for the upcoming open Board seat election, Dorie Ross, Phillip Moon and Rifat Siddiq, were in attendance. They each introduced themselves and spoke briefly about their interest in serving on the Board.

General

- Larry spoke on behalf of the Nomination Committee who had reviewed Board of Director candidate applications. He submitted to the Board the Nomination Committee's approval of all candidates.
- The Board unanimously approved the nomination of Dorie Ross, Phillip Moon and Rifat Siddiq as candidates for the ROA Board of Directors.
 - The Association Director will provide 2018 Board meeting calendars to the candidates in the hopes they can attend additional 2018 meetings.
- 2019 Budget Timeline and Ratification meetings discussed.

Approval of Meeting Minutes

Minutes from the April 18, 2018 Board meeting unanimously approved as written.

May 2018 Financials

- Financials year to date were reviewed with focus on May performance.
 - No account issues.
 - Special neighborhood budgets better or as expected.
 - Current delinquency report was discussed.
 - Large collection accounts decreasing rapidly.

- Association at 0.02% delinquency.
- Accounting Manager briefed the Board on the 1st Quarter Document Processing Reconciliation – Document Processing Revenue account and Initial Contributions balance.

Board Directives for Reserve Expenditures

The Board unanimously approved:

- MSTR-04: \$722.19 P-patch repair-Component #515
- MSTR-05: \$3,338.16-upgrade of office equipment (4 RAMS from 12 GB)-Component #912

2018 Audit Results

The Association passed the audit (as they have every year), and additionally, did not receive any notes from the audit team. The staff and Board were both pleased to receive a completely clean audit report!

2019 Budget Timeline

The calendar for developing the 2019 budget was discussed. Larry, as acting Board Treasurer, will work with the Budget Committee and Association Director to review the long term forecasting worksheets and draft an initial budget for Board review.

Around the Table

The Board and staff briefly discussed:

- The completion of the Parkway Median renovation (a Joint Committee project) and implications of maintenance costs moving to the City next year.
- The future of Joint Committee maintenance of City right-of-way areas in the Retail Center.
- The street tree trimming schedule. Association Director will contact the City for input.
- Eagle Pointe common area maintenance. Pulte still has maintenance responsibility for the landscaped areas in the newer developed Eagle Pointe neighborhood (specifically Plat 28 Tract 01, 0-3, and 0-4). Pulte has scheduled a clean-up and will maintain the tracts and pay for utility costs until the ROA takes over maintenance after the 2018 growing season.

4:52 pm – Regular Session Adjourned

4:55 pm – Executive Session Commenced

5:20pm – Executive Session Adjourned